

Fire, Tornado, and Shelter-in-Place Drill Report Form

School Name: Eagle's Nest Academy Academic Year 2016-17

School Administrator Signature: *Brigitte Jackson*

****MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1, 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.*****

FIRE (5 total):

3 Fire Drills Before December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	9/9/2016	10:30am	Brigitte Jackson	<i>Brigitte Jackson</i>	
2 of 5	9/12/2016	11:15am	Brigitte Jackson	<i>Brigitte Jackson</i>	
3 of 5	10/5/2016	10:45am	Brigitte Jackson	<i>Brigitte Jackson</i>	

2 Fire Drills after December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	3/30/2017	10:00am	Brigitte Jackson	<i>Brigitte Jackson</i>	
5 of 5	6/16/2017	12:45pm	Brigitte Jackson	<i>Brigitte Jackson</i>	

TORNADO (2 total):

1 Tornado Drill in March:


Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3/1/2017	10:15am	Kayamone Sutton	<i>Kayamone Sutton</i>	

1 Additional Tornado Drill:

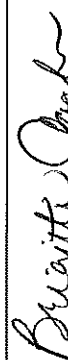
Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	10/11/2016	1:30pm	Brigitte Jackson	<i>Brigitte Jackson</i>	

SHELTER-IN-PLACE (3 total):

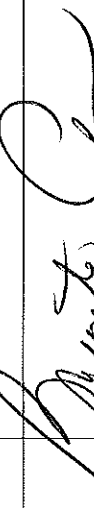
1 Shelter-in-Place by December 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	10/20/2016	1:00pm	Brigitte Jackson		Intruder

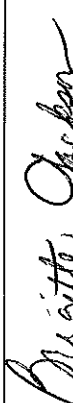
1 Shelter-in-Place after January 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	2/2/2017	2:00pm	Brigitte Jackson		Gas Leak

1 Additional Shelter-in-Place:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	3/21/2017	1:30pm	Brigitte Jackson		Intruder

***Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Fire Drill	6/16/2017	12:45pm	Brigitte Jackson		Lunch transition